

NOTICE OF REJECTION (NoR)

The Borough Council of King's Lynn and West Norfolk



The enforcement authority (hereafter "Council") is the North Norfolk District Council in respect of a parking contravention in an off-street car park within the area of the North Norfolk District Council and in all other cases is the Borough Council of King's Lynn and West Norfolk

Parking Operations
PO Box 1149, King's Lynn
Norfolk PE30 9AH
<https://parking.west-norfolk.gov.uk>
parking@west-norfolk.gov.uk

The Traffic Management Act 2004
The Civil Enforcement of Parking Contraventions (England) General Regulations 2007
The Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007

To: &ATITL &AINIT &ANAME
 &AADD1
 &AADD2
 &AADD3
 &AADD4
 &APCOD

Vehicle Registration No.	®NO
Penalty Charge Notice No.	&SERNO
Penalty Charge Notice Date.	&DOFFC

Date of this Notice of Rejection and date of posting:
&PSTDT

Date of Contravention: &DOFFC

Contravention: &TOFFC

Location of Contravention:

&PLOCN

Vehicle Make: &MAKER **Colour:** &COLOR

Tax Disc: &LICNO **Expiry:** &LEXPD

Parking Contravention: &OFFC1 &OFF11 &OFF12 &OFF13

Pay & display details (if relevant)

Ticket No: &CTKNO Expiry time: &CTEXT

The representations that you made in respect of the Notice to Owner/Penalty Charge Notice dated &DOFFC which was served on you in respect of the above parking contravention have been considered by the Council and have been rejected for the following reasons.

[insert reasons for rejection]

The penalty charge of £&CFINE is now payable. This must be paid before the end of the 28 days beginning with the date of service of this Notice being the second working day after the date of posting.

You must now decide whether to PAY the penalty charge or whether to APPEAL.

NOTE: If you do not appeal and do not pay the penalty charge within the period set above the Borough Council of King's Lynn and West Norfolk may serve a Charge Certificate on you increasing the penalty by 50%.

SEE REVERSE FOR:

How to pay.
How to appeal.

DATA PROTECTION STATEMENT: The Council will use any data collected through the issuing of this Penalty Charge Notice for the enforcement of traffic contraventions and other associated purposes. This data may also be distributed to other councils and enforcement agencies. All processing of this data will be in accordance with the Data Protection Act 1998.

For Post Office/Pay Point use only.

*** &SERNO***

&POBCD

HOW TO PAY

PLEASE DO NOT MAKE ANY PAYMENT IF YOU WANT TO APPEAL



Online: please go to <https://parking.west-norfolk.gov.uk> and follow the links from online payments



By post: By ending this form to: Parking Operations, PO Box 1149, King's Lynn, PE30 9AH. Cheques and Postal Orders should be made payable to BCKLWN, and be crossed "A/C payee only" and include the PCN number and your address on the reverse. Please note that we cannot accept post-dated cheques and that cash should not be sent through the post. Please allow 2 working days for 1st class post and 5 working days for 2nd class. A receipt will be provided if a stamped addressed envelope is enclosed with your payment.



In person: Take this form to any Post Office/Pay Point outlet. Please ensure the correct amount is paid as you will be liable for any outstanding amount should you underpay.

HOW TO APPEAL

You may appeal against this decision to an independent Adjudicator

Time for Appeal

Any appeal must be received before the end of the period of 28 days beginning with the date of service of this Notice but the Adjudicator may decide to allow you a longer period – see below.

Form of Appeal

A notice of appeal:

- (a) must be in writing signed by you or by someone who you have authorised to sign on your behalf;
- (b) must state your name and address or some other address to which you want documents to be sent to you in connection with the appeal;
- (c) must state the date and any reference number of the disputed decision and the name of the enforcement authority; and
- (d) may include any representations which you want to make in addition to the original representations.

If the notice of appeal is sent after the end of the 28 days period specified above you must provide a statement setting out the reasons for the delay. The Adjudicator will then treat that statement of reasons for delay as a request to extend the time limit.

Costs

The Adjudicator will not normally make an order awarding costs and expenses to either an appellant or to an enforcement authority but may do so where the Adjudicator is of the opinion that one of those parties to the appeal has acted frivolously or vexatiously or that the conduct in making, pursuing or resisting an appeal was wholly unreasonable.

No order for costs would be made without giving the affected party an opportunity of making representations against the making of the order.

The form for making an appeal is attached to this Notice.

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**. The adjudicators are independent of the council and their decision is final.

You can appeal now by visiting the tribunal's website: www.trafficpenaltytribunal.gov.uk/appeal

The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and costs are not normally awarded. The website gives full details. **You will need the information in the box below to hand when you begin your appeal.**

Notice Of Rejection Date: &TODAY

PCN Number(s): &SERNO

Vehicle Registration Mark: ®NO

Online Code: &NPASP

You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the "Notice of Rejection" date above – our website explains this)

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling **01625 44 55 99** and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.

